

Keene Public Library
Building and Grounds Committee

Meeting held 6/28/2023 at 10:00 AM (Draft)

Members present: Susan Bloom, Paul Henkel, Scott Martin, Kathleen Packard, Justin Somma, Sally Rinehart and Marti Fiske

Minutes of our last meeting were approved.

Landscaping – Andy Bohannon completed arrangements with Bartlett Tree Experts.

Kathleen noted there is ongoing weeding of the rain garden and it looks green and healthy.

We discussed placing QR codes on trees to allow library patrons to understand the variety of trees on the Library campus. Susan Bloom said she has asked Jay Fee to assist. He will come to our next meeting.

Equipment for Heberton Hall and Cohen Hall – A ventilation fan has been installed in the wall of the Heberton AV closet. Scott noted the Cohen Hall AV room has active air conditioning when the Hall air conditioning is on, and other times the equipment is normally turned off. Marti Fiske has been monitoring the equipment rooms' temperatures using a gauge which records maximum temperature and which is manually reset when she records data.

Susan reported staff will be checking hearing assistance equipment to assure it is working and available.

During a recent event in Heberton Hall, the large screen was used and the organizers were well satisfied with the venue. The City noise ordinance requires amplified music be curtailed after 11 PM. Planners of future events may wish to start a little earlier in the evening.

There is no podium for Cohen Hall. A proposal for a podium is being prepared by staff.

Exterior Lockers – Marti said an unobtrusive cap is effective in keeping rain out of the electronics and it is helpful otherwise. However winter conditions may still pose problems as a small amount of freezing moisture may impact proper operation of the doors.

Maintenance - No maintenance issue was discussed.

Paul Henkel, Chair

Next Meeting Schedule: 10 AM August 11